



Community Development Manager

Clean Power Alliance (CPA) is a new Community Choice Aggregation/Joint Powers Authority formed to provide electricity services to retail customers in Southern California. With 31 member agencies, CPA has the potential to be the largest CCA in California, serving over three million residents and businesses through more than one million customer accounts across a diverse group of cities and counties and with multiple interested stakeholders.

CPA is seeking an outreach professional with a familiarity of energy, municipal government, and stakeholder engagement to join our growing team as Community Development Manager. This is a challenging opportunity to engage a core set of interested stakeholders, local governments, and the broader public in the task of restructuring Southern California's energy market to rapidly reduce greenhouse gas emissions and provide local choice in energy supply and services. To be successful you must:

- have a keen political sense and a high tolerance for uncertainty
- be able to facilitate discussions in a way that leads to actionable outcomes
- command the respect of both subject matter experts and those unfamiliar with energy issues
- have strong ties to a wide range of community stakeholders in Southern California
- collaborate with a Board of Directors made up of local elected officials
- enjoy engaging with passionate stakeholders
- have a strong work ethic befitting a start-up environment
- work autonomously while becoming a team player on a small staff

The Manager is responsible, in collaboration with a Board Committee, for forming, maintaining and staffing a Community Advisory Committee that will advise the Board on a wide range of matters, including workforce and economic development, local partnerships, and local energy procurement policies. The Manager will also form deep relationships within CPA's local member agencies to develop a network that can be leveraged for promoting CPA's vision for cleaner power at competitive rates and local control. Key duties include:

- **Community Advisory Committee:** help to establish and ultimately serve as staff to an official advisory committee to the Board, including recruitment of members, preparing reports, coordinating public meeting notices and agendas according to the Brown Act
- **Member Agency Network:** create a network of staff in member agencies who can be leveraged to promote CPA's vision to local residents and business
- **Public Events:** working with the communications and outreach contractor, create, attend and/or speak at public events on behalf of CPA to clearly articulate its vision for cleaner power at competitive rates and local control
- **Workforce and Economic Development:** serve as CPA's liaison to key stakeholders in the labor, business, renewable energy, and environmental justice communities, along with neighborhood and community development organizations, to create and promote opportunities for workforce development and local clean energy programs and projects

- **Partnerships:** collaborate with the Executive Director to identify and secure program funding to both enhance the Community Advisory Committee's work and in areas where CPA's clean energy services can assist local governments in meeting their climate action plans and community development objectives
- **Meeting Organization and Facilitation:** organize and facilitate meetings with stakeholder groups, Board members, educational institutions, and community groups
- **Board Relations:** write effective staff reports and make clear presentations at Board and Committee meetings
- **Consultant Collaboration:** work with the Executive Director to manage CPA's communications and outreach consultant team

Qualifications: Candidates must have experience facilitating stakeholder engagement processes and making public presentations. Experience working with local elected officials and advocacy groups is highly desired. The ability to speak languages other than English is a plus.

Start date: ASAP. Position open until filled. Candidates should send resume with 3 references to jobs@cleanpoweralliance.org. A succinct and well-written cover letter is encouraged.

Salary and Benefits: CPA offers competitive salaries benchmarked against other CCAs and public agencies. Benefits include health care, a 401 (k) match program, three weeks paid vacation, and sick leave. This is not a civil service position.

Location: Downtown Los Angeles.

Culture: CPA fosters a culture of open communication, responsibility, and intellectual curiosity. As a small team seeking to build the largest CCA in California, high levels of trust and mission alignment will be key to individual and team success.

Commitment to Diversity: CPA is made up of geographically and socioeconomically diverse members and intends to build a staff reflecting that diversity. We are an equal opportunity employer and actively seek a diverse pool of candidates for all positions.